



**METROPOLITAN  
TRANSPORTATION  
COMMISSION**

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## *Memorandum*

TO: Administration Committee

DATE: July 2, 2008

FR: Executive Director

W.I.: 1152

RE: Contract Amendment – Third Party Contract Audit and Attestation Services for FY 2008-09:  
Caporicci & Larson

### Background

This Committee approved a contract with Caporicci & Larson in April 2004 to perform audit and attestation services for MTC's third-party contracts through June 30, 2005. The contract included a provision permitting MTC the option to extend it for four consecutive one-year periods, ending June 30, 2009. This Committee has already approved three of these extensions. Staff recommends extending the contract for the final year ending June 30, 2009, in the amount of \$255,000.

### Current scope of work

The FY 2008-09 schedule includes interim and pre-award audits of various MTC contractors and audits of RM2-funded projects.

### Recommendation

We recommend that this Committee authorize the Executive Director or his designated representative to negotiate and the Chair or Vice-Chair of this Committee to enter into a contract amendment with Caporicci & Larson to increase the contract amount by \$255,000 to provide Third-party Contract Audit and Attestation Services for FY 2008-09. This contract amendment approval would be subject to review and acceptance by the MTC ad-hoc audit committee on July 9, 2008.

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Steve Heminger

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## REQUEST FOR COMMITTEE APPROVAL

### Summary of Proposed Consultant Contract

Work Item No.:	1152
Consultant:	Caporicci & Larson, CPA Oakland, CA
Work Project Title:	Third Party Contract Audit and Attestation for FY 2008-09
Purpose of Project:	Obtain services of an Independent Auditor
Brief Scope of Work:	To perform pre-award and interim audits of MTC contractors and RM2 claimants for FY 2008-09.
Project Cost Not to Exceed:	\$255,000 (this amendment)
Funding Source:	STA \$75,000 General \$30,000; BATA \$150,000
Fiscal Impact:	Included in FY 2008-09 Operating Budget
Motion by Committee:	That the Executive Director or his designated representative is authorized to negotiate and enter into a contract amendment with Caporicci & Larson to conduct FY 2008-09 financial audits and attestations and the Chief Financial Officer is authorized to set aside the funds for such amendment.
Administration Committee:	<hr/> Tom Bates, Vice Chair
Approved:	Date: July 9, 2008